

General Services Administration
Federal Supply Service
AUTHORIZED FEDERAL SUPPLY SERVICE PRICELIST

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu drive database system.

The Internet address for GSA Advantage is <http://www.gsaadvantage.gov>

Logistics Worldwide (LOGWORLD)
Federal Supply Group 874V
Class R706
SIN 874V-501

Contract Number GS-10F-0626P
For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at
<http://www.fsa.gsa.gov>.

Contract Period: September 30, 2009 – September 29, 2014

Contractor: Spencer Reed Group, LLC

Business Size: Large

Spencer Reed Group, LLC
6900 College Blvd., Suite 1
Overland Park, KS 66211
Telephone: 913.663.4400
Fax: 913.663.4464

Contract Administration: Chuck T. Scott
E-mail: chuck.scott@spencerreed.com

www.spencerreed.com

Pricelist current through Modification #A023

INFORMATION FOR ORDERING OFFICES

1. Awarded Special Item Numbers
SIN 874V-501 Supply and Valve Chain Management Services
2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$100.00
4. Geographic Coverage Area: Domestic and Overseas
5. Points of Production:

6900 College Blvd., Suite 1
Overland Park, KS 66211
6. Discount from List Prices: Government net prices (discounts already deducted). See attachment.
7. Quantity Discounts: None offered
8. Prompt Payment Terms: 5% - 10 days, Net 30 Days
- 9a. Acceptance of Government Purchase Cards At or Below the Micro-Purchase Threshold: Yes
- 9b. Notification that Government Purchase Cards are accepted or not accepted above the micro-purchase threshold: will accept over \$2,500.00
10. Foreign Items: None
- 11a. Time of Delivery: Specified on the task order
- 11b. Expedited Delivery: Contact Contractor
- 11c. Overnight and two-day delivery: Contact Contractor
- 11d. Urgent Requirements: Contact Contractor
12. F.O.B. Points: Destination
- 13a. Order Address:

Spencer Reed Group, LLC
6900 College Blvd., Suite 1
Overland Park, KS 66211
- 13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage.
14. Payment Address:

Spencer Reed Group, LLC

PO Box 219988
Kansas City, MO 64121-9988

15. Warranty Provisions: Contractor's standard commercial warranty
16. Export Packing Charges: N/A
17. Terms and Conditions of Government Purchase Card (any thresholds above the micro purchase level): Contact Contractor
18. Terms and Conditions of Rental, Maintenance, and Repair: N/A
19. Terms and Conditions of Installation: N/A
- 20a. Terms and Conditions of Repair Parts Indicating Dates of Parts Price List and Any Discounts From List Prices: N/A
- 20b. Terms and Conditions of Any Other Services: N/A
21. List of Service and Distribution Points: N/A
22. List of Participating Dealers: N/A
23. Preventative Maintenance: N/A
- 24a. Special Attributes Such as Environmental Attributes: N/A
- 24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and details be found at: <http://www.spencerreed.com>. The EIT standards can be found at www.Section508.gov.
25. Data Universal Numbering System (DUNS) Number: 79-4547711
26. Central Contractor Registration (CCR) Database: Spencer Reed Group, LLC is registered with the Central Contractor Registration (CCR) Database.

DESCRIPTION OF SERVICES

Spencer Reed Group, LLC provides all phases of the acquisition process for hardware, software, and services. Contract support includes assisting in negotiations, modifications, funding, and project management. Spencer Reed Group, LLC provides acquisition and financial expertise in all program phases.

1. PROGRAM MANAGER

Education: M.S., M.A., or MBA degree. Directly related experience in the Federal sector is an acceptable substitute.

General Experience: Eight years experience in managing large, complex multi-disciplinary projects in a task order environment.

Duties: Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities. The Program Manager maintains and manages the client interface at the senior levels of the client organization.

2. PROJECT MANAGER

Education: B.S. or B.A. degree. Directly related experience in the Federal sector is an acceptable substitute.

General Experience: Six or more years experience in managing large, complex technical efforts involving multiple facets of an engineering discipline.

Duties: Performs day-to-day management of assigned task order projects that involve management professionals. Demonstrates proven skills addressed by the specific task order to be managed. Organizes, directs, and coordinates planning and production of all activities associated with assigned task order projects. Demonstrates written and oral communication skills. The Project Manager interfaces directly with the Government Project Manager or Program manager in the management and execution of the assigned task.

3. TASK MANAGER

Education: B.S. or B.A. degree. Directly related experience in the Federal sector is an acceptable substitute.

General Experience: Four to six years experience in managing complex efforts involving multi-disciplinary teams. At least three years of direct supervision of personnel involved in executing tasks in a task order environment. Must be capable of leading projects that involve the successful management of teams of professionals engaged in technical support efforts.

Duties: Performs day-to-day management of individual contract task orders. Organizes, directs, and coordinates planning and production of all task order support activities. Demonstrates written and oral communication skills. Works (as necessary) with corporate management to direct

effective contract support activities. Maintains primary client interface at the task order level. Manages contractor staff assigned to specific task order.

4. SENIOR ACQUISITION SUBJECT MATTER Specialist

Education: B.A. or B.S. degree. Directly related experience in the Federal sector is an acceptable substitute.

General Experience: Six or more years of experience in the field of acquisition.

Duties: Provides high-level subject matter acquisition expertise. Is familiar with the Federal Acquisition Regulations (FAR) and can apply the concept in task management. Is familiar with the Government's process for acquisition programs and the various program reviews required for acquisition approval. Provides guidance on the government contracting process to include: development of the solicitation material, the solicitation review process, and the contract award process. Additionally, this position can assist the development of milestone documentation to support a major systems acquisition. Capable of managing separate task orders related to Acquisition and can provide overall management and guidance to Junior Acquisition Specialist and acquisition specialist personnel.

5. JUNIOR ACQUISITION SUBJECT MATTER Specialist

Education: B.A. or B.S. degree. Directly related experience in the Federal sector is an acceptable substitute.

General Experience: Five or more years of experience in the field of acquisition.

Duties: Provides high-level subject matter acquisition expertise. Is familiar with the Federal Acquisition Regulations (FAR) and can apply the concepts in task management. Is familiar with the Government's process for acquisition programs and the various program reviews required for acquisition approval. Provides guidance on the government contracting process to include: development of the solicitation material, the solicitation review process, and the contract award process. Additionally, this position can assist the development of milestone documentation to support a major systems acquisition. May supervise acquisition specialists.

6. ACQUISITION SPECIALIST, LEVEL II

Education: B.A. or B.S. degree. Directly related experience in the Federal sector is an acceptable substitute.

General Experience: Five to seven years experience providing acquisition support.

Duties: Provides a full spectrum of acquisition support to a product or system throughout its entire life-cycle. Responsibilities would include: general consultation support, development, and preparation of acquisition milestone documentation, acquisition planning, development of specifications/performance-based work statements. Additional responsibilities may include: performing market analyses, conducting needs assessments, configuration management support, development/management of maintenance procedures/technical manuals, and vendor management. Duties may also include conducting various support analyses, to include: spares modeling, field problem analysis, reliability studies, maintainability studies, and equipment readiness analyses. Also would provide assistance in developing and monitoring program funding

plans. Performs day-to-day management of assigned task order projects. Organizes, directs, and supervises other project personnel in the execution of task order activities.

7. ACQUISITION SPECIALIST, LEVEL I

Education: B.A. or B.S. degree. Directly related experience in the Federal sector is an acceptable substitute.

General Experience: Three to five years experience providing acquisition support.

Duties: Assists in providing a full spectrum of acquisition support to a product or system throughout its entire life-cycle. Responsibilities would include: General consultation support, assistance in development and preparation of acquisition milestone documentation, acquisition planning, development of specifications/performance-based work statements. Additional responsibilities may include: supporting market analyses, supporting customer needs assessments, configuration management support, assisting in development/management of maintenance procedures/technical manuals, and vendor management. Duties may also include assisting with various support analyses, to include: spares modeling, field problem analysis, reliability studies, maintainability studies, and equipment readiness analyses. Also would provide assistance in developing and monitoring program funding plans.

8. FINANCIAL ANALYST, LEVEL II

Education: B.A. or B.S. degree. Directly related experience in the Federal sector is an acceptable substitute.

General Experience: Five to nine years of financial analysis or management experience.

Duties: Provides support to technical analyses. Provides cost estimating, life-cycle costing, and cost benefit analyses in support of acquisition programs. Supports the development and analysis of information technology alternatives. Assists in the development of capital plans for major tasks. Support business process reengineering studies through the development of baseline cost models and "to be" cost models. Performs "should-cost" analysis and trade studies related to cost trade-off options for major systems development or procurement. Prepares acquisition milestone program documentation to support milestone decisions. Prepares budget submissions in support of major acquisition programs. Monitors program funding and expenditures. Performs day-to-day management of assigned task order projects in the acquisition area. Organizes, directs, and supervises other project personnel in the execution of task order activities.

9. FINANCIAL ANALYST, LEVEL I

Education: B.A. or B.S. degree

General Experience: Four to six years of financial analysis or management experience.

Duties: Provides support to technical analyses. Provides cost estimating, life-cycle costing, and cost benefit analyses in support of acquisition programs. Supports the development and analysis of information technology alternatives. Assists in the development of capital plans for major acquisitions. Supports business process reengineering studies through the development of baseline cost models and "to be" cost models. Performs "should-cost" analysis and trade studies related to cost trade-off options for major systems development or procurement. Prepares

acquisition milestone program documentation to support milestone decisions. Prepares budget submissions in support of major acquisition programs. Monitors program funding and expenditures.

10. SENIOR ANALYST

Education: B.S. or B.A. Directly related experience in the Federal sector is an acceptable substitute.

General Experience: Three to five years of experience in a general business, management, public administration, or technical field.

Duties: Provides general project support for project efforts. Support may include but is not limited to: development and management of data collection and project management spreadsheets; development of briefings and information papers; data collection assistance, and meeting attendance. Provides input to reports and other deliverables as directed. Assists in the conduct of complex analyses in support of larger project efforts.

11. JUNIOR ANALYST

Education: B.S. or B.A. Directly related experience in the Federal sector is an acceptable substitute.

General Experience: One to three years of experience in a general business, management, public administration, or technical field.

Duties: Provides basic project support. Support may include but is not limited to: development and management of spreadsheets; development of briefings and information papers; data collection assistance, and meeting attendance. Conducts basic research and analysis as directed by task manager. Provides input to deliverables as required. Assists with deliverable production.

12. ADMINISTRATIVE SPECIALIST II

Education: H.S. diploma.

General Experience: Three (3) years of experience in an administrative environment. Must possess knowledge of administrative support for automated systems. At least one year of relevant work experience performing tasks such as typing, administration, word processing, or reception. Requires technical computer skills and ability to use word processing, spreadsheet, and presentation development software.

Assists program management staff by performing general office work auxiliary to the work of the organization.

Duties: Provides general administrative support to program management staff. Supervises other administrative staff.

Spencer Reed Group, LLC Pricing

| Exempt Labor Category | Year 1 <small>(09/30/09 – 09/29/10)</small> | Year 2 <small>(09/30/10 – 09/29/11)</small> | Year 3 <small>(09/30/11 – 09/29/12)</small> | Year 4 <small>(09/30/12 – 09/29/13)</small> | Year 5 <small>(09/30/13 – 09/29/14)</small> |
|--|---|---|---|---|---|
| Program Manager | \$136.22 | \$140.31 | \$144.52 | \$148.86 | \$153.33 |
| Project Manager | \$104.22 | \$107.35 | \$110.57 | \$113.89 | \$117.31 |
| Task Manager | \$111.84 | \$115.20 | \$118.66 | \$122.22 | \$125.89 |
| Senior Acquisition Subject Matter Specialist | \$98.82 | \$101.79 | \$104.84 | \$107.99 | \$111.23 |
| Junior Acquisition Subject Matter Specialist | \$88.93 | \$91.60 | \$94.35 | \$97.18 | \$100.10 |
| Acquisition Specialist, Level II | \$68.51 | \$70.57 | \$72.69 | \$74.87 | \$77.12 |
| Acquisition Specialist, Level I | \$56.99 | \$58.70 | \$60.46 | \$62.27 | \$64.14 |
| Financial Analyst, Level II | \$113.41 | \$116.81 | \$120.31 | \$123.92 | \$127.64 |
| Financial Analyst, Level I | \$102.07 | \$105.13 | \$108.28 | \$111.53 | \$114.88 |
| Senior Analyst | \$93.55 | \$96.36 | \$99.25 | \$102.23 | \$105.30 |
| Junior Analyst | \$72.42 | \$74.59 | \$76.83 | \$79.14 | \$81.51 |
| Administrative Specialist II | \$36.49 | \$37.59 | \$38.72 | \$39.88 | \$41.08 |

Years 2-5 of the Base Period and three 5-year option period escalation rate governed by EPA Clause I-FSS-969, paragraph (b) (1), i.e., adjustments based on escalation rates negotiated prior to contract award. Annual rate of escalation is 3%.